

Communication Forms & Functions: Interview and Observational Worksheet

Client's name: _____ Informant: _____ Date: _____

Communication Function	Sample Context	What client says/does now	What to work on OR use this column for later observation
Request Attention	Adult gives attention to another person		
Request affection	Adult approaches client when hurt		
Request assistance	Client needs help with task		
Request information	Client sees something or someone new		
Request permission	Client wants to go outside		
Request peer interaction	Client sees another client using a favorite item		
Request adult interaction	Interact with client and then pause		
Request food or object	Wants object out of reach		
Refusal	Offer client something they don't like		
Protest	Needs to participate in non-preferred task		
Cessation	Wants to be finished with meal or task		
Greetings	A familiar person arrives or is leaving		
Affirmation	Ask them if they want a favorite item		
Comment: object	Sees an interesting person or object		

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Communication Function	Sample Context	What client says/does now	What to work on OR use this column for later observation
Comment: action	Sees an interesting action		
Comment: mistake	Client accidentally spills or drops something		
Express humor	Laughs at something funning		
Express confusion	Client is given an unfamiliar task or request		
Express fear	Client hears something frightening		
Express frustration	Client is having difficulty with a task		
Express anger	Client has to stop doing favorite activity		
Express happiness	Client is doing a favorite activity		
Express sadness	Client experiences something sad		
Non-interactive comments	Utterances to direct own actions		

Based on Quill (1995; form compiled by Mary Hunt-Berg, Ph.D., CCC-SLP)