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AAC Success Planner

Use the AAC Success Planner to establish goals, the most efficient strategies to use throughout implementation, and track progress. Refer back to this document throughout the year to ensure that the team works together toward success.

AAC Learner: _____   **Meeting Date:** _____

Team Members Attending:

Name and Role of Team Member	**Name and Role of Team Member**	**Name and Role of Team Member**
Name and Role of Team Member	**Name and Role of Team Member**	**Name and Role of Team Member**
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Target Skill List the long-term goal here; could be from the IEP or other goals	**Team Members**	**Goal** List the short-term goal here; could be from the IEP or smaller steps	**Strategies & Supports** List the strategies and supports the team will use to meet goals

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Next Steps

Task Task to follow-up on	Who Who will complete the task	Due Date

Next Meeting Date:

_____

Future Meeting Dates:

_____

IEP Date:

_____

AAC Success Planner Progress Tracker

Use this Progress Tracker to monitor all the goals the team set for the AAC Learner. The team should also track and monitor the team's collaboration and any changes as needed.

AAC Learner: _____   **Meeting Date:** _____

List the goal, circle how you think the team is progressing toward that goal, and brainstorm any changes that need to be made to help achieve the goal.

Goal	Progress					Changes
	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	

Evaluate the team. How is the team communicating and working together? Discuss any changes that need to occur.

Team Work	1	2	3	4	5	
Team Communication	1	2	3	4	5	