



How to Use the Data Collection Sheet

Use this form to track target word use over time. Record the level of support provided for each word.

For each opportunity, write the date and the code that best describes the level of support provided during that interaction.

Coding Key:

M – Modeled: The communication partner uses the AAC device to model with no expectation of a response. The AAC user does not select a word.

Example: Communication Partner touches “go” on the device before pushing the swing while saying “Go.”

P – Prompted: Student selects the word after a prompt is provided (verbal cue, gesture, visual cue, or pointing).

Example: Communication Partner pauses expectantly and gestures or points to /go/ → AAC user selects /go/

S – Spontaneous: AAC user selects the word independently with no prompts.

Example: AAC user independently selects /go/ to start the swing or activity.

How to Record Data

1. Write the date each time the word is observed or modeled.
2. Add the code (M, P, or S) after the date.
3. Record entries across multiple days to show change over time.

Data Entry Examples:

M = Modeled words

P = Word selected after a prompt is provided

S = Word selected spontaneously (no prompts)

| WORD | DATA | | | | | | | | | |
|------|------------|------------|-------------|--|--|--|--|--|--|--|
| go | 2/3/26 - M | 2/5/26 - P | 2/10/26 - P | | | | | | | |
| stop | 2/3/26 - M | 2/5/26 - M | 2/10/26 - P | | | | | | | |

What The Data Shows

- Which words are being modeled consistently
- Which words require support or prompting
- Which words are becoming spontaneous
- When a word may be ready for expanded use or combinations

Important Reminders

- Record the highest level of independence shown for that opportunity.
- Prompting should begin with the least amount of support and be faded when possible.
- Modeling provides language exposure and is not a required response.

- Modeling counts - record it!
- Progress may be gradual and inconsistent.
- Collect data during natural routines (play, snack, transitions, shared reading).
- One entry per opportunity is enough, focus on quality opportunities.
- Spontaneous use may appear, disappear, then return. Keep modeling!



